

2600 Easton St. NE  
Canton, OH 44721

February 28, 2023

**REGULAR MEETING**

**OPENING:** The regular meeting was called to order at 6:00 p.m. with the Pledge of Allegiance

**ATTENDANCE:** Scott Haws, John Sabo, Brook Harless, Chief Shalenberger, Lisa Campbell, Eric Williams, JP Neff, Thomas Ferrara, Rob Steinberg and Thomas Wolf.  
Media: None

**AGENDA:** Lisa Campbell added Administrator #4 change order for EKO Solutions. JP Neff added Road #7 a resolution for new hire. The agenda stands as edited.

**SHERIFF'S REPORT:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

(a) Amphitheater Sponsorship

#23-106 Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to adopt the attached sponsorship packet for the Plain Township Amphitheater.

Seconded by Mrs. Harless  
MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

(b) Amphitheater Logo

Motion by Mr. Sabo,  
A resolution to adopt the final Amphitheater Logo.

Seconded by Mrs. Harless  
MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

3. Amphitheater Calendar 2023

#23-107 Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve the 2023 calendar for the Plain Township Amphitheater.

Seconded by Mrs. Harless  
MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

**FISCAL OFFICER'S REPORT:**

1. Pending Warrants

#23-108 Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants in an amount of \$547,843.60 as attached hereto and made a part of these minutes.

Seconded by Mr. Sabo  
MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

2. Regular Payroll

#23-109 Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of the regular payroll in an amount not to exceed \$250,000.00.

Seconded by Mrs. Harless  
MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

3. Medical Claims

#23-110 Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the following medical claims as provided by Aultcare and MHS:

<u>DATE</u>	<u>WARRANT</u>	<u>AMOUNT</u>
02/17/23	372-2023	\$ 10,396.21

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Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-111

4. Transfer of Funds

Motion by Mrs. Harless,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the following transfer of funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<b>Medical Insurance</b>		
6001-180-530-0000 Claims	6001-110-360-0000 Contracted Serv.	\$30,000.00

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

**ADMINISTRATOR:**

#23-112

1. Blanket Sheriff Cruisers

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to approve and authorize payment to Hall Public Safety Uplifters, in the amount not to exceed \$23,145.78, for equipment purchased for the 2023 sheriff cruisers from fund, #2081-210-599-0000

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-113

2. Amend Resolution #23-087

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to amend resolution #23-087 authorize the attached change order No.1, for additional audio equipment for the Amphitheater, and to authorize payment to EKO Solutions, in the amount not to exceed, \$9,101.00, and to be paid from fund #1000-760-730-0000.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-114

3. To retain Winkhart and Minor

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to retain Winkhart & Minor, to negotiate and execute future land purchase on behalf of the township and to further authorize Lisa Campbell, to execute all related contracts and closing documents, and to pay Winkhart and Minor from fund #1000-110-360-0000.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-115

4. Change order for EKO Solutions

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to authorize the attached change order number 2 for motorized rigging and portable speaker carts and to authorize payment to EKO Solutions, in the amount not to exceed \$36,330,00, and to be paid from fund 1000-760-730-0000.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

**FIRE DEPARTMENT:**

#23-116

1. Stryker/Heart Monitor Maint. Service agreement

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the approval of the payment to Stryker (ProCare Services) for the maintenance service contract for a 5- year term

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for the following heart monitors: LP15 and Lucas machines in the amount of \$12,737.25 annually, from account:

#2281-230-360-0000

Seconded by Mrs. Harless

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

2. Hire 6 part time Firefighter/EMT-Basic's

#23-117

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, that:

Eli J. Vosi:	Part time Firefighter/Paramedic
Joseph M. Castelli	Part time Firefighter/Paramedic
Paige E. Sugalski:	Part time Firefighter/EMT
Abigail I. Shaffer:	Part time Paramedic
Danielle R. Wartman:	Part time EMT
Mickayla Charles	Part time EMT

have completed the Fire Medical Examination, background check and drug testing, to be hired as of 0700 hours on February 29, 2023, as part-time *Firefighter/EMT-B* with a twelve (12) month probationary period. Wages and benefits are established with resolution #22-155.

Seconded by Mr. Haws

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

3. Purchase one 2025 International chassis from Truck Sales

#23-118

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase of one 2025 CV515 SFA International Chassis from Truck Sales & Service, Inc. thru Sourcewell Government contract, #060920-NVS, in an amount not to exceed \$77,000.00, per the attached quote, to be paid from account:

#2281-760-740-0000

Seconded by Mrs. Harless

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

4. Extend Offer of Employment

#23-119

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to extend an offer of part time employment to the listed candidate to the following job class listed in the resolution. Pending the successful completion of the Township's Medical Examination, background checks, and drug screening. Wages and benefits are established with resolution #22-155.

Emily Phelps - Part time EMT

Seconded by Mrs. Harless

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

5. FEMA Grant

**ROAD DEPARTMENT:**

1. Advertise Road Material Bids

#23-120

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to direct the Plain Township Highway Superintendent to place an advertisement for bids for Road Materials, in a newspaper

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published in Stark County and of general circulation in the township, on March 23<sup>rd</sup>, and March 30<sup>th</sup> in the Repository, with bids to be received on the day of April 13, 2023, by 11:30 a.m. They will be publicly opened at 12:30pm on April 13, 2023.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-121

2. Purchase Brooms & Brushes for Street Sweepers

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize purchase and payment to United Rotary Brush Corp. for street sweeper(s) brooms and brushes. Not to exceed \$6,900.00 from fund 2031-330-420-0000 Operating Supplies.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-122

3. Blankets for Various Venders

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to authorize a blanket purchase order in the amount of \$50,000.00 for the purchase of operating supplies (various vendors). To be taken from fund 2141-330-420-0000.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-123

4. Resignation of Donald Bradford

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to accept Donald Bradford's resignation with Plain Township. Effective March 6, 2023. Resignation letter attached.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-124

5. Resignation of James Dimarzio

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to accept James Dimarzio's resignation with Plain Township. Effective March 10, 2023. Resignation letter attached.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-125

6. Payment to A Cut Above Tree Service for Tree Removal

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize services and payment to A Cut Above Tree Service for the removal of trees located on south side of the Road Department property. Not to exceed \$6,750.00 from fund 2031-330-599-0000 Other Expenses.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-126

7. Resolution for new hire

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to hire Mitchell Amos as a full-time Probationary Operator/Laborer to be paid commensurate with current union wage rates, effective March 20, 2023, contingent upon a successful pre-employment drug and alcohol screening and a physical examination. In addition, as per the collective bargaining agreement with Local 561 of The Utility Workers of America, Mitchell Amos shall successfully complete a two-year probation period.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN  
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

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**ZONING DEPARTMENT:**

**PARKS:**

#23-127 1. Spitzer Trucks  
 Motion by Mr. Haws,  
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve purchase and payment to Spitzer Chevrolet Company for two Chevrolet Silverado trucks for the parks department in an amount not to exceed \$94,682.00 to be taken from fund # 2171-610-599-0000.

Seconded by Mrs. Harless  
 MEMBER VICE-CHAIRMAN CHAIRMAN  
 Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-128 2. Diamond Park Barn Project RFQ's Received  
 Motion by Mr. Haws,  
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to list the RFQ's received pursuant to the ORC and as advertised in the Canton Repository on January 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> 2023 for professional architectural and engineering services statement of qualifications for the Diamond Park Barn Project. RFQ's were received by:

1. Brian Linc Architect, LLC
2. Domokur Architects
3. Sixmo, Inc.
4. Sol Harris/Day Architects

Seconded by Mrs. Harless  
 MEMBER VICE-CHAIRMAN CHAIRMAN  
 Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-129 3. Appoint an Architect for the Diamond Park Barn Project  
 Motion by Mr. Haws,  
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter contract negotiations with Sol Harris/Day for the professional consulting and engineering services for the Diamond Park Barn Project.

WHEREAS a team comprised by the parks director, fire chief and highway superintendent met to score the RFQ's for the professional consulting and engineering services on Wednesday, February 8<sup>th</sup>, 2023 for the Diamond Park Barn Project and ranked Sol Harris/Day and Domokur Architects as the top two RFQ's. WHEREAS Zoom interviews were held with both by the team on Monday, February 13<sup>th</sup>, 2023. WHEREAS the team recommends Sol Harris/Day as the architect for the Diamond Park Barn Project.

Seconded by Mrs. Harless  
 MEMBER VICE-CHAIRMAN CHAIRMAN  
 Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-130 4. Purchase Supplies from Central Farm and Garden for Soccer Field Maintenance  
 Motion by Mr. Haws,  
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve purchase and payment to Central Farm and Garden for supplies for baseball and soccer field maintenance in an amount not to exceed \$17,184.40 to be taken from fund # 2901-610-599-0000.

Seconded by Mrs. Harless  
 MEMBER VICE-CHAIRMAN CHAIRMAN  
 Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-131 5. Biery Litman  
 Motion by Mr. Haws,  
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve purchase and payment upon completion to Bierly-Litman Lock & Door Controls, Inc. for a keyless entry lock at the Diamond Community Room in an amount not to exceed \$3,123.01 to be taken from fund # 2901-610-599-0000.

Seconded by Mrs. Harless  
 MEMBER VICE-CHAIRMAN CHAIRMAN  
 Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

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**LAW DIRECTOR:  
COMMUNICATIONS:  
PUBLIC SPEAKS:**

Mike Babics from Plain Local Schools wanted to extend a Thank you to the Board for their support and partnering with them.

Dee Casserman 2766 McDowell St NE is concerned about trees being cut down. Mr. Haws stated that some of those trees are in horrible condition and a liability issue. She also asked about a survey and Mr. Sabo stated that it has not been sent out yet.

Connie Wojcik 2626 McDowell St NE has concerns about trees being cut down. Mr. Haws and JP Neff addressed her concerns. She also had questions about the knock-on door policy. A conversation was held about her neighbor being approached to sell their home. A discussion was also held about parking.

**CONCERNS OF TRUSTEES:**

**Concerns of Fiscal Officer:**

**APPROVAL OF MINUTES:**

#23-132

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held February 14, 2023, and make them part of the record as if read in their totality; and BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held February 14, 2023, as presented.

Seconded by Mr. Sabo

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

**EXECUTIVE SESSION:**

#23-133

Motion by, Mr. Sabo: BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark, County, Ohio, to adjourn to executive session at 6:38 p.m. from this regular meeting of 2/28/2023, as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:

(1)(d) the discipline of a public employee or official

Seconded by Mr. Haws

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

**A RESOLUTION TO RETURN TO PUBLIC SESSION:**

#23-134

Motion was made by Mr. Haws to return to public session at 7:16 p.m.

Seconded by Mr. Sabo

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

**ADJOURNMENT:**

#23-135

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn at 7:17 p.m.

Seconded by Mr. Sabo

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes	Mrs. Harless, Yes	Mr. Sabo, Yes

\_\_\_\_\_  
John A. Sabo  
Trustee

\_\_\_\_\_  
Brook Harless  
Trustee

\_\_\_\_\_  
Scott Haws  
Trustee

ATTEST:

\_\_\_\_\_  
Thomas Wolf  
Fiscal Officer