

2600 Easton St. NE
Canton, OH 44721

March 14, 2023

REGULAR MEETING

OPENING: The regular meeting was called to order at 6:00 p.m. with the Pledge of Allegiance

ATTENDANCE: Scott Haws, John Sabo, Brook Harless, Chief Shalenberger. Lisa Campbell, Eric Williams- (excused absence), JP Neff, Thomas Ferrara - (excused absence), Rob Steinberg and Thomas Wolf.
Media: None

AGENDA: Mr. Haws added Tax Incentive Review Council, SCOG Update and Telephone Pole Signage. Lisa Campbell added NB #3 Health Department. Tom Wolf removed Fiscal Officer #4 Financial Report. The agenda stands as edited.

SHERIFF'S REPORT:
1. Monthly Report
2. Yearly Report

UNFINISHED BUSINESS:

NEW BUSINESS:
1. Bierly-Litman Lock & Door Controls, Inc.

#23-136 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to, Bierly-Litman Lock & Door Controls, Inc., for material and labor for the exit door in the Township Hall, and for the hardware network gateway, (see attached) in the amount not to exceed \$3,024.98, and to be paid from fund, 1000-110-500-0000.

Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-137 2. Summit Memorial
Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve purchase and payment upon completion to Summit Memorials, Inc. for a POW/MIA monument in an amount not to exceed \$12,500.00 to be taken from fund # 2171-610-599-0000.

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

3. Health Department
Chris Novelli from the Health Department spoke about Septic and Wells, Nursing Services, and Administrative Support Services. He stated that he will be leaving a booklet that has the staff at the health department as well as contact phone numbers.

FISCAL OFFICER'S REPORT:

1. Pending Warrants
#23-138 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants, in an amount of \$245,588.37 as attached hereto and made a part of these minutes.

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

2. Regular Payroll
#23-139 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of regular payroll in an amount not to exceed \$250,000.00.

Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

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#23-140 3. Medical Claims
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment for the following medical claims as provided by Aultcare & MHS:

<u>DATE</u>	<u>WARRANT</u>	<u>AMOUNT</u>
02/23/23	630-2023	\$ 9,256.74
03/02/23	504-2023	\$17,719.01
03/09/23	629-2023	\$ 9,294.65

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-141 4. Financial Report- Remove
5. Investment Report
6. Transfer of Funds
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the following transfer of funds in 2023:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>Admin</u> 1000-110-500-0000 Other Exp	1000-110-311-0000 Acct & Legal Fees	\$6,000.00

Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-142 7. EMS Refunds
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize a refund as follows for overpayments for Emergency Medical Services as requested by Ohio Billing Inc.:

<u>PAYABLE TO</u>	<u>AMOUNT</u>
Anthem Blue Cross/Blueshield	\$369.68
Anthem Blue Cross/Blueshield	375.78
Anthem Blue Cross/Blueshield	369.68
AARP	92.24

Total \$1,207.38

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

ADMINISTRATOR:

#23-143 1. Adopt Updated Employee Handbook
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adopt the updated employee handbook, (see attached).

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-144 2. Amend Resolution #22-493
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to amend resolution #22-493, for GPD Geotechnical Services, Inc., for the Amphitheater testing for, construction materials, soils, concrete, steel and masonry, and to be paid from fund #1000-110-500-0000.

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Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
3. SCTA Membership Dues for 2023-2024

#23-145

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to the OTA for the Stark County Township Association for the 2023-2024 Membership Dues, for the Trustees, Fiscal Officer, Administrator, Law Director, Department Heads and Department Staff and to authorize payment from the following funds:

Administration	1000-110-500-0000
Road	2031-330-599-0000
Park	2171-610-599-0000
Zoning	2181-130-599-0000
Fire	2111-220-599-0000

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

FIRE DEPARTMENT:

1. Monthly Report
2. Amend Resolution #23-117

#23-146

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to amend Resolution #23-117, that:

Eli J. Vosi:	Part time Firefighter/Paramedic
Joseph M. Castelli:	Part time Firefighter/Paramedic
Paige E. Sugalski:	Part time Firefighter/EMT

have completed the Fire Medical Examination, background check and drug testing, to be hired as of 0700 hours on March 1, 2023, as part-time employees with a twelve (12) month probationary period. Wages and benefits are established with resolution #22-155.

BE IT FURTHER HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to amend Resolution #23-117, that:

Abigail I. Shaffer:	Part time Paramedic
Danielle R. Wartman:	Part time EMT
Mickayla Charles	Part time EMT

have completed the Fire Medical Examination, background check and drug testing, to be hired as of 0700 hours on March 1, 2023, as part-time employees with a twelve (12) month probationary period. Wages and benefits are established with resolution #22-645.

Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
3. Levinson's Uniform allowance

#23-147

Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of Uniform allowance items from Levinson's Uniforms at a cost not to exceed \$10,000.00, to be taken from account: #2281-230-599-0000.

Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

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4. Gall's Uniform allowance
#23-148 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of Uniform allowance items from Galls LLC. at a cost not to exceed \$5,000.00, to be taken from account: #2111-220-599-0000.
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
5. Color's Uniform allowance
#23-149 Motion by Mr. Sabo
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of Uniform allowance items from Color's Embroidery at a cost not to exceed \$3,000.00, to be taken from account: #2111-220-599-0000.
Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
6. Northeastern Electric, fuel tank wiring
#23-150 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase, installation, labor, and payment of wiring for the above ground tank dispensers at St. #2, 3625 Middlebranch Ave. NE. from Northeastern Electric, Inc. in the amount not to exceed \$4,500.00 to be taken from funds: 2111-220-323-0000 - \$4,500.00
Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
7. MES-Structural firefighting gear
#23-151 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase, payment, and shipping for Structural Firefighter Protective Equipment (leather boots, fire gear & misc.) from (MES) Municipal Emergency Services in the amount not to exceed \$32,000.00 per the attached quote, to be taken from acct: #2111-760-740-0000.
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
8. Hire Emily Phelps part time EMT-B
#23-152 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees,
Stark County, Ohio, that:

Emily Phelps: Part time EMT-B

has completed the Fire Medical Examination, background check and drug testing, to be hired as of 0700 hours on March 15, 2023, as part-time *EMT-B* with a twelve (12) month probationary period. Wages and benefits are established with resolution #22-645.
Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes
9. Purchase Equipment from Howell Rescue Systems, Inc.
#23-153 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment for Drager Air Packs, Genesis Equipment Bench Test, Certification, Repairs, Parts, etc. by Howell Rescue Systems Inc. in an amount not to exceed \$8,500.00 from account: #2111-220-323-0000.
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

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#23-154 10. Purchase of SCBA Masks from Howell Rescue Systems, Inc.
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment for SCBA Masks by Howell Rescue Systems Inc. in an amount not to exceed \$7,500.00 from account: #2111-760-740-0000.

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-155 11 Purchase a Kubota D1005 Wanco Light Tower from Indy Equipment & Supply
Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment for a Kubota D1005 Wanco Light Tower from Indy Equipment & Supply per the attached quote in an amount not to exceed \$11,195.00 from funds:

#2111-760-740-0000 - \$5,597.50
#2281-760-740-0000 - \$5,597.50
Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

ROAD DEPARTMENT:

#23-156 1. Monthly Report
2. List Bids-Paving
Motion by Mr. Haws,
1. List Bids- 2023 Paving and Road Repair Project. Bids received from SHELLY CO., NORTHSTAR ASPHALT, SUPERIOR PAVING. Bid Tabulation attached.

Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-157 3. Award Bids-Paving
Motion by Mr. Haws,
WHEREAS, the Plain Township Board of Trustees has advertised for bids for the Plain Township Paving and Road Repair Project, on February 23 and March 2, 2023. Bids were opened at 1:30 pm, on March 7, 2023.
NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to award the 2023 Plain Township Paving and Road Repair Project: Application of Hot Mix 448 Asphalt, Milling and Pavement Markings, Concrete Curb and Gutter Replacement to **The Shelly Company** in the amount not to exceed \$1,580,144.37.

BE IT HEREBY FURTHER RESOLVED to accept alternates, in the amount not to exceed \$279,972.89.
Alternate #1-\$57,163.68 (Beverly Ave NE/Windsor St NE/Markley St Ne)
Alternate #2-\$66,353.05 (Bur Oak St NE (Woodfern to Rocky Rill)/Parkhaven Ave NE (Bur Oak to 49th)
Alternate #3-\$60,823.69 (48th St NE (Middlebranch to Canton Limits)
Alternate #4- \$50,014.27 (Middlebranch to West Term)/Lindford Ave NE (45th to South Term)
Alternate #5- \$45,618.20 (49th St NE) (Grandview to Lindford)
TOTAL PROJECT not to exceed \$1,860,117.26 to be paid from fund 2141-330-360-0000 Contracted Services.

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-158 4. Sign Contract-Paving
Motion by Mr. Haws,
WHEREAS, the Plain Township Board of Trustees has awarded a bid for the **2023 Plain Township Paving and Road Repair Project: Application of Hot Mix 448 Asphalt, Milling and Pavement Markings, Concrete Curb and Gutter Replacement** for the project to **The Shelly Company** and **WHEREAS, the contract** has been prepared according to the terms and conditions of the bid specifications for the **2023 Plain Township Paving and Road Repair Project; Application of Hot Mix 448 Asphalt, Milling and Pavement Markings, Concrete Curb and Gutter Replacement.**

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the execution of the contract with **The Shelly Company for the 2023 Plain Township Paving**

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and Road Repair Project: Application of Hot Mix 448 Asphalt, Milling and Pavement Markings, Concrete Curb and Gutter Replacement; the language of which contract is incorporated by references as if fully rewritten herein; and **BE IT FURTHER RESOLVED by the Plain Township Board of Trustees to authorize payments to The Shelly Company.** Upon satisfactory performance of the terms of this contract. Bid amount not to exceed 1,860,117.26 which is comprised of the 1,580,144.37-base bid plus alternates of \$279,972.89. To be paid from fund 2141-330-360-0000 Contracted Services.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

Zoning Department:

- 1. Monthly Report
 - 2. Resolution to authorize a refund to Jenny Can Cleaning Services for cancelled BZA hearing
- #23-159 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize a refund in the amount of \$390.50 to for an application for the Board of Zoning Appeals that was cancelled. Refund payment to Jenny Can Cleaning 5890 Fulton Dr. Canton, OH 44718
Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

PARKS:

- 1. Monthly Report
 - 2. Hire of a Soccer Supervisor/Concessions Worker
- #23-160 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to hire Matthew Garfinkle as a soccer supervisor/concessions worker in the Parks Department with no benefits at a rate of \$12/hr. to be paid from fund# 2171-610-112-0000 and/or fund# 2901-610-112-0000, effective March 15th, 2023.
Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-161

- 3. Southway Fence
- Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to approve work and payment upon completion of work to Southway Fence Co. for repairs to the fence at Diamond Community Park in an amount not to exceed \$5,375.00 to be taken from fund #2901-610-599-0000.
Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

LAW DIRECTOR:

COMMUNICATIONS:

PUBLIC SPEAKS:

CONCERNS OF TRUSTEES:

Concerns of Fiscal Officer:

APPROVAL OF MINUTES:

- #23-162 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held February 28, 2023, and make them part of the record as if read in their totality; and BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held February 28, 2023, as presented.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

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EXECUTIVE SESSION:

#23-163 Motion by, Mr. Sabo: BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn to executive session at 6:39 p.m. from this regular meeting of 3/14/2023, as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:
(1)(d) the discipline of a public employee or official
(f) the compensation of a public employee or official

Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-164 Motion was made by Mr. Sabo to return to public session at 7:23 p.m.

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

#23-165 Motion by, Mr. Haws
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to continue the disciplinary process and set a hearing for 3-28-2023 pursuant to ORC.

Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

ADJOURNMENT:

#23-166 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn at 7:23 p.m.

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes Mrs. Harless, Yes Mr. Sabo, Yes

John A. Sabo
Trustee

Brook Harless
Trustee

Scott Haws
Trustee

ATTEST: _____
Thomas Wolf
Fiscal Officer