

2600 Easton St. NE
Canton, OH 44721

June 25, 2024

PUBLIC HEARING:

6:00 p.m. DORA

ATTENDANCE:

Brook Harless, Scott Haws, John Sabo, Lisa Campbell, Eric Williams, Chief Shalenberger, Drew Xeloures, Thomas Ferrara, Rob Steinberg and Thomas Wolf.

Media: None

OPENING:

The regular meeting was called to order at 6:00 p.m. with the Pledge of Allegiance

AGENDA:

The agenda stands as presented.

UNFINISHED BUSINESS:

NEW BUSINESS:

1 OneOhio
 #24-353 Motion by Mr. Haws,
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the expenditure of Plain Township's OneOhio funds in a manner consistent with the "Approved uses of the local government share" definition in the OneOhio Auditor of State Bulletin as attached, by accepting and authorizing payment to AVO per the attached proposal for once a month services for 11 months not to exceed \$11,464.51 from the OneOhio fund #2902-510-319-0000.
 Seconded by Mr. Sabo
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes

SHERIFF'S REPORT:

FISCAL OFFICER'S REPORT:

1 Pending Warrants
 #24-354 Motion by Mrs. Harless,
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the payment of pending warrants in an amount of \$993.986.21 as attached hereto and made a part of these minutes.
 Seconded by Mr. Sabo
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes

2 Regular Payroll
 #24-355 Motion by Mr. Haws,
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment of regular payroll in an amount not to exceed \$250,000.00.
 Seconded by Mr. Sabo
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes

3 Medical Claims
 #24-356 Motion by Mr. Sabo,
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment for the following medical claims as provided by Aultcare:

| <u>DATE</u> | <u>WARRANT</u> | <u>AMOUNT</u> |
|-------------|----------------|---------------|
| 06/17/24 | 1464-2024 | \$ 15,442.98 |
| 06/21/24 | 1465-2024 | \$ 7,849.22 |

Seconded by Mr. Haws
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes

4. Transfer of Funds
 #24-357 Motion by Mrs. Harless,
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the following transfer of funds:

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Stark County Sheriff. Hours of operation shall be Monday thru Thursday 5pm to 11pm, Friday 5pm to 12am, Saturday from 12pm to 12am, Sunday 12pm to 9pm. The Township shall have the right to suspend a qualified permit holder's ability to serve DORA beverages for any violation of the DORA rules.

SECTION 5, The Public Health & Safety Plan as described in Section 7, and Section 8, is hereby approved as meeting the requirements of ORC §4301.82(F)(1)(d) of the Ohio Revised Code, including the manner in which the number of personnel needed to carry out the plan shall be determined.

SECTION 6, The Sanitation Plan that will help maintain the appearance and public health of the area as described in Exhibit "F", is hereby approved as meeting the requirements of ORC §4301.82(F)(1)(f) of the Ohio Revised Code, including the manner in which the number of personnel needed to carry out the plan shall be determined.

SECTION 7, As is required by ORC §4301.82(F)(1)(g) of the Ohio Revised Code, beer, wine and intoxicating liquor shall only be served in plastic bottles or other plastic containers, which shall be provided by the qualified permit holders in a readily-identified container with the DORA approved labeling.

SECTION 8, The Township Trustees shall review the requirements of the DORA, as established herein, three months after the effective date of this Resolution, to determine whether to continue the DORA under the same or modified terms and conditions, or to dissolve it according to statutory provisions.

SECTION 9, The Township Administrator is hereby instructed to forward a copy of this Ordinance to the Ohio Division of Liquor Control and to the investigative unit of the Ohio Department of Public Safety, all in accordance with ORC §4301.82(C) and §4301.82(F)(3) of the Ohio Revised Code.

SECTION 10, That it is found and determined that all formal actions of the Township Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees and that all deliberations of this the Board of Trustees and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of ORC §121.22 of the Ohio Revised Code.

Seconded by Mr. Haws

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|---------------------|---------------|-------------------|
| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

2. Purchase of a 2024 Dodge Durango

#24-359

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize and approve payment for (1) 2024 Dodge Durango from Sarchione Chrysler Dodge Jeep Ram, (per the attached) not to exceed \$43,000.00, to be paid from fund #2081-760-740-0000.

Seconded by Mr. Haws

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|---------------------|---------------|-------------------|
| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

3. Repairs for Sheriff Vehicle #7635

#24-360

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize repairs of Sheriff Vehicle #7635 and approve payment to Sarchione Ford Lincoln of Alliance, (per attached), not to exceed \$2,300.00 to be paid from fund #2081-760-740-0000.

Seconded by Mrs. Harless

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

4. Service agreement with iWorQ (Zoning/Payroc)

#24-361

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter into the attached iWorQ Service agreement for the permit management, code enforcement, portal home and payment processing (Payroc), and to authorize an annual payment not to exceed \$9,205.00 from fund #1000-110-360-0000.

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- #24-362
 Seconded by Mr. Sabo
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes
 5. Agreement with iWorQ (Citizen Engagement)
 Motion by Mr. Haws,
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter in the attached service agreement with iWorQ as attached for the Citizen Engagement package, and to authorize an annual payment of \$4,750.00 from fund #1000-110-360-0000.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes
- #24-363
 6. Webpage
 Motion by Mrs. Harless,
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter into the attached agreement with Revise LLC: for web services and to approve payment not to exceed, \$16,880.00, for the first year with an annual renewal fee not to exceed \$4,100.00, and to be paid from fund, #1000-110-360-0000, and to further authorize the Township Administrator to sign the agreement.
 Seconded by Mr. Sabo
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes
- #24-364
 7. Inventory Policy
 Motion by Mr. Haws,
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to adopt the attached Plain Township Inventory & Asset Policy.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Sabo, Yes Mr. Haws, Yes Mrs. Harless, Yes

FIRE DEPARTMENT:

- #24-365
 1 Levy Renewal
 The Plain Township Board of Trustees, Stark County, Ohio met in regular session on the 25th day of June,2024, with the following members present:
- John Sabo
 Scott Haws
 Brook Harless

Mr. Haws moved the adoption of the following resolution:

WHEREAS, upon due investigation and consideration, the Plain Township Board of Trustees, Stark County, Ohio has determined that the amount of taxes which may be raised within the ten (10) mill limitation in and for said Plain Township Fire District, Stark County, Ohio for the next five (5) years will be insufficient to provide an adequate amount for the necessary requirements for said Plain Township Fire District, Stark County, Ohio for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs of Plain Township Fire District, Stark County, Ohio; and

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WHEREAS, by reason thereof, this Board has determined that it will be necessary for the renewal of an existing tax levy of 8.7 mills, per \$1 of taxable value, which amounts to \$192 for each \$100,000 of the county auditor's appraised value, for a period of five (5) years, commencing tax years 2025, 2026, 2027, 2028, 2029 first due in the calendar year 2026, for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs for Plain Township Fire District, Stark County, Ohio; and

WHEREAS, on June 11, 2024, this Board adopted a Resolution declaring it necessary to submit to the electors of the District the question of a renewal of a tax in excess of the ten (10) mill limitation as described below, a copy of which Resolution was certified to the Auditor of the County of Stark; and

WHEREAS, the County Auditor of the County of Stark has certified to this Board that the dollar amount of revenue that would be generated by the rate of 8.7 mills for each one dollar of taxable value is \$6,392,720.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Plain Township, County of Stark, State of Ohio that:

SECTION 1. This Board hereby determines to proceed with the submission to the electors of Plain Township at an election to be held on November 5, 2024, the question of the renewal of the tax, in excess of the ten-mill limitation at the rate of 8.7 mills per \$1 of taxable value, which amounts to \$192 for each \$100,000 of the county auditor's appraised value, for a period of 5 years, tax years, 2025, 2026, 2027, 2028 and 2029. It is currently estimated by the Stark County Auditor that the rate of 8.7 mills for each \$1 of taxable value will generate \$6,392,720.

SECTION 2. The Fiscal Officer is authorized and directed to certify to the Stark County Board of Elections copies of this Resolution and the Resolution of this Board, and the Certificate of the County Auditor referred to in the preambles hereto on or before August 7, 2024. This Board hereby requests that the Board of Elections prepare the ballot forms and make the other necessary arrangements for the submission of this question to the electors of Plain Township, all in accordance with the law.

SECTION 3. The ballot language contained herein has been updated in order to match the current version of Ohio Revised Code Section 5705.19(l).

SECTION 4. BE IT FURTHER RESOLVED that the form of the ballot cast at such election shall be:

**PROPOSED TAX LEVY – (RENEWAL TAX)
PLAIN TOWNSHIP FIRE DISTRICT, PLAIN TOWNSHIP, STARK COUNTY
(A majority Affirmative Vote is Necessary for Passage)**

"A renewal of a tax for the benefit of Plain Township Fire District, Stark County, Ohio, for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs, that the county auditor estimates will collect \$6,392,720 annually, at a rate not exceeding 8.7 mills for each \$1 of taxable value, which amounts to \$192 for each \$100,000 of the county auditor's appraised value, for five

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(5) years, commencing in 2025, first due in calendar year 2026.

FOR THE LEVY

AGAINST THE LEVY

BE IT FURTHER RESOLVED that the Fiscal Officer of this Board be, and he hereby is, directed and authorized to proceed forthwith with the certification hereof to the Board of Elections of Stark County, Ohio Pursuant to the provisions of Sections, 5705.19(I), 5705.19, 5705.192, 5705.25 and other related statutes, and to proceed with all things necessary to be done in order to accomplish the purpose of this resolution;

BE IT FURTHER RESOLVED that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal actions were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code; SECTION 5. This Resolution shall be in full force and effective immediately upon its adoption.

Mr. Sabo seconded the motion and upon roll call, the vote resulted as follows:

| | |
|---------------|----------|
| John Sabo | <u>Y</u> |
| Scott Haws | <u>Y</u> |
| Brook Harless | <u>Y</u> |

ADOPTED: June 25, 2024

ROAD DEPARTMENT:

#24-366 1 Purchase of 2024 Bucher V65t Road Sweeper from Republic First National
Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the purchase of a 2024 Bucher V65t Sweeper, per the attached purchase agreement, with standard factory warranty of 2 years or 2,0000 hours, whichever comes first, through State Term Bid #STS-016078 from Republic First National Corp., in the amount of \$478,326.00 to be financed through Republic First National Corp. in 5 annual installment payments of \$95,665.20, first installment due on May 29,2025. The following 4 installments are due annually on May 29th. Payments to be taken from Capital Fund 4915-760-750-0000 Road-Sweeper.

Seconded by Mr. Sabo

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

#24-367 2 iWorQ Public Service
Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to enter into an agreement with IWORQ SYSTEMS for Public Works Management Software Services. Includes the following- Public Works Package (work, sign and pavement management), Fleet Management (fuel log, maintenance schedule, inventory, purchase order tracking), Permit Management (street maps, track contractors). Not to exceed \$40,900.00. Subscription fee invoiced annually. To be divided between separate funds/departments as follows:

Road Department- 2021-330-360-0000- \$37,150.00
Fire Department- 2281-230-599-0000- \$3,750.00

Seconded by Mrs. Harless

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

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- Trash and/or Debris accumulation Ohio Revised Code Section 505.87 pertaining to the of vegetation, garbage, refuse, and other debris constituting a nuisance on property within Plain Township, and
- The nuisance(s) shall be abated or removed according to the procedures outlined in ORC Section 505.871, and
- Notice of this decision will be provided to the property owners.

Seconded by Mr. Haws

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|---------------------|---------------|-------------------|
| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

Abatement Pays

#24-372

a. 1513 31st St NE

Motion by Mr. Haws,

WHEREAS, the Plain Township Board of Trustees, Stark County, Ohio has given notice to the owner of property located at 1513 31st ST NE, (Parcel #5207168) to abate the nuisance on this property (Resolution # 15-271) on 05/16/2024; and

WHEREAS, the Plain Township Board of Trustees provided for said abatement through the services of Plain Township Maintenance Department at a cost of \$209.85; and

WHEREAS, the Plain Township Board of Trustees incurred costs for services and notification in the amount of \$35.49;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to instruct the Fiscal Officer to forward to the Stark County Auditor the Report to County Auditor of Township Action Regarding Abatement of a Nuisance certifying the total cost of \$245.34 to be placed on the property owner's tax duplicate.

Seconded by Mr. Sabo

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

#24-373

b. 2508 31st St NE

Motion by Mr. Haws,

WHEREAS, the Plain Township Board of Trustees, Stark County, Ohio has given notice to the owner of property located at 2508 31st ST NE, (Parcel #5208096) to abate the nuisance on this property (Resolution # 15-271) on 04/19/2024; and

WHEREAS, the Plain Township Board of Trustees provided for said abatement through the services of Plain Township Maintenance Department at a cost of \$239.14; and

WHEREAS, the Plain Township Board of Trustees incurred costs for services and notification in the amount of \$35.49;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to instruct the Fiscal Officer to forward to the Stark County Auditor the Report to County Auditor of Township Action Regarding Abatement of a Nuisance certifying the total cost of \$274.63 to be placed on the property owner's tax duplicate.

Seconded by Mr. Sabo

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

#24- 374

c. Parcel 52-07729 Dorothy Ave NE

Motion by Mr. Haws,

WHEREAS, the Plain Township Board of Trustees, Stark County, Ohio has given notice to the owner of property located at DOROTHY AVE, (Parcel #5207729) to abate the nuisance on this property (Resolution # 15-271) on 05/15/2024; and

WHEREAS, the Plain Township Board of Trustees provided for said abatement through the services of Plain Township Maintenance Department at a cost of \$214.95; and

WHEREAS, the Plain Township Board of Trustees incurred costs for services and notification in the amount of \$35.49;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark

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County, Ohio to instruct the Fiscal Officer to forward to the Stark County Auditor the Report to County Auditor of Township Action Regarding Abatement of a Nuisance certifying the total cost of \$250.44 to be placed on the property owner's tax duplicate.

Seconded by Mr. Sabo

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

PARKS:

#24-375 1. iWorQ Service Agreement Park Management Package

Motion by Mr. Haws

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter into the attached iWorQ Service Agreement for the Park Management Package, and to authorize an annual payment not to exceed \$8,500.00 from fund #1000-110-360-0000 and fund # 2171-610-599-0000.

Seconded by Mrs. Harless

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

#24-376 2. Payment to Brian Duprey for Amphitheater Entertainment

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to approve payment to Brian Duprey in the amount of \$6,000.00 for the balance of his amphitheater entertainment fee to be paid from fund #1000-190-599-0000.

Seconded by Mrs. Harless

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

#24-377 3. Hilscher-Clarke Lights for Amphitheater Stairwell

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to accept the quote from Hilscher -Clarke for labor, material and equipment to install new LED lights at the Amphitheaters, outdoor stairwell leading to the pavilion, and to authorize and pay in the amount not to exceed, \$2,829.00, from fund #1000-760-730-0000.

Seconded by Mrs. Harless

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

LAW DIRECTOR:

COMMUNICATIONS:

Lisa Campbell stated she received a call from a resident on Glenview who was appreciative of the paving and how phenomenal their roads look.

A handwritten letter was received thanking the firefighters. Chief Shalenberger noted this was from the Glenoak Summer Camp Program. They stated their favorite part was spraying the hose.

PUBLIC SPEAKS:

CONCERNS OF TRUSTEES:

Concerns of Fiscal Officer:

APPROVAL OF SPECIAL MEETING MINUTES:

APPROVAL OF MINUTES:

#24-378 Motion by Mrs. Harless,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held June 11, 2024, and make them part of the record as if read in their totality; and

BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held June 11, 2024, as presented.

Seconded by Mr. Sabo

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| MEMBER | VICE-CHAIRMAN | CHAIRMAN |
| Vote: Mr. Sabo, Yes | Mr. Haws, Yes | Mrs. Harless, Yes |

PLAIN TOWNSHIP BOARD OF TRUSTEES

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EXECUTIVE SESSION:

ADJOURNMENT:

#24-379

Motion by Mrs. Harless,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to
adjourn at 6:20 p.m.

Seconded by Mr. Sabo

MEMBER

Vote: Mr. Sabo, Yes

VICE-CHAIRMAN

Mr. Haws, Yes

CHAIRMAN

Mrs. Harless, Yes

John A. Sabo
Trustee

Brook Harless
Trustee

Scott Haws
Trustee

ATTEST: _____
Thomas Wolf
Fiscal Officer