



Plain Township Block Party Planning Guide

Plain Township residents may host residential block parties. A residential Block Party Permit may be issued by the Township after reviewing the following information.

A Block Party Permit is required when an applicant desires to close any zoned residential public street or alley for a neighborhood gathering or recreational activity. Applicants must live on the block requested to be closed. The requested closure must be the entire block, mid-block requests will not be approved. Closures at alleyways are not an acceptable closure location, you must go from street intersection to intersection. Block Party Permits are not issued for church festivals, fairs, community picnics or business related/sponsored events.

No block party activities are permitted between the hours of 10pm and 8am. Alcohol sales are not permitted at residential block parties. Consumption of alcohol must be maintained on private property and participants of the block party must follow all laws related to alcohol consumption. Fireworks are not permitted at residential block parties. This is a permit meant for neighborhood gatherings, not a for-profit event.

Block party applications should be submitted at least 30 days before the block party. Applications submitted less than 30 days will not be guaranteed approval. Application fees are non-refundable.

Residents who live within the blocked area cannot be refused entrance to or exit from their homes.

Safety of all participants is the concern of Plain Township. The closed street must always be accessible to safety personnel and vehicles. To ensure a successful block party, applicants should be prepared to discuss all aspects of the closure.

Bounce houses, dunk tanks and other amusement apparatus are not permissible in either the street or road right of way. These types of amusement apparatus must be maintained on private property.

Requirements

Petition Page

The street closure petition page is enclosed in this packet. Petition pages must have the following information completed at the time of submission:

- Name of the block party/event (example: "Alpha Street Block Party")
- Name of street(s) to be closed along with the names of connecting intersections (example: Alpha St. from Bravo St. to Charlie St.)
- Date of closure
- Start and end time of closure

- Signatures of at least 80% of all property owners, building managers or tenants whose property adjoins the street being closed. All signees must be 18 years of age or older to sign the petition page. A vacant property needs to be noted on the petition page as “vacant” to receive credit towards 80%. Multiple attempts need to have the dates attempted noted on the petition page.
- Rain date must be noted on the petition page before having the residents sign off, if you want to utilize one.

Application and petition page must correlate. We will not issue a block party permit for dates/times that are not reflected on the petition page at the time of signature.

Barricades

Barricades are a required component of all street closures. The permit holder/coordinator is responsible for obtaining the required number and style of barricade. The use of vehicles, cones or caution tape are not approved barricades. Plain Township supplies barricades. Please call the road department at 330-492-3423 to coordinate drop off or pick up of barricades. Lost or damaged barricades will be the responsibility of the permit holder who will be charged a replacement fee.

The resolutions of Plain Township and the laws of the state must be observed, including but not limited to litter, noise, alcohol and conduct.

Access must be provided for fire apparatus and/or other emergency vehicles in case they are needed. Therefore, parking must be limited to one side of the street only.

The Permit must be in the applicant’s possession at the time of the event.